INTEGRITY COMMISSION

CAREER OPPORTUNITY

Prosecutor

Job Summary

The Prosecutor is accountable to the Senior Prosecutor for the effective and efficient prosecution of cases assigned in order that the Integrity Commission achieves its Mission and Vision in a sustainable manner.

Major Responsibilities

1. Contributes to the Corruption Prosecution Strategic Planning process; resulting in the Division's annual Strategic Plan, Corporate Plan and Budget.
2. Annually updates own Job Accountabilities and Performance Targets ensuring alignment to the Division's Strategic Plan.
3. Develops, in conjunction with the Senior Prosecutor, own Individual Development Plan (IDP) following the Performance Review as per the Performance Management System.
4. Provides legal advice to the Commission on matters concerning acts of corruption and offences committed under Integrity Commission Act.
5. Collaborates with the Asset Recovery Agency established under the Proceeds of Crime Act, in relation to the conduct of proceedings with respect to the seizure, restraint, forfeiture or recovery of any property relating to acts of corruption.
6. Performs such other prosecutorial functions relating to acts of corruption as may, from time to time, be assigned by the Director of Corruption Prosecution.
7. Conducts all criminal proceedings assigned, in relation to the Integrity Commission Act or any other enactment, in accordance with any prosecutorial code of practice that may be implemented by the Director of Public Prosecutions from time to time.
8. Manages the relationship and communication between key stakeholders concerned by the investigation results process and the prosecution process.
9. Implements ways of working to make the corruption prosecution process more efficient and effective without compromising due process and staff welfare.
10. Contributes to the preparation of the Corruption Prosecution's Division's monthly performance report.
11. Attends the monthly Divisional Meeting to discuss performance, ensuring there are diagnoses and prognoses for any performance variances.

12. Performs any other related duties that may be assigned from time to time by the Senior Prosecutor or Director.

Minimum Required Qualifications and Experience

- Undergraduate Degree in Law (LLB)
- Certificate of Legal Education (CLE).
- Minimum of two (2) years' experience as a practising attorney preferably as a Prosecutor.

Other Desirable Qualifications & Experience that would be an asset

- Not Applicable.

Desired Skills & Competencies

- Reasoning Power - ability to make on-the-spot assessment of situations.
- Human Relations - inspiring leadership and ability to delegate and manage people and time effectively.
- Training in Prosecution Techniques.
- Anticipates and solves problems and takes advantage of opportunities.
- Knowledge of and demonstrated experience in integration and coordinating diverse areas of management and administration.
- Knowledge in finance, human resources, planning, evaluation and sound governance.
- High level of personal skills to make formal, persuasive presentations to groups and to deal effectively with people from all segments of the community.
- Shares the Commission's values, mission and vision.
- Consistently displays integrity, model's behavior, develops people and builds teams.
- Ability to inspire confidence of others, command respect of other and to respect the dignity of others.
- Communication to include public speaking, the management of meetings, report writing in addition to oral and written communication skills.
- Manages continuity, change and transition and knows how to influence and enable others.

Specific Knowledge

- Knowledge of the Integrity Commission Act and any other such Acts or Legislation governing the operation of the Integrity Commission.

Working Conditions

- Typical office environment.
- Irregular hours from time to time.
- Travel required periodically.
- Some mental pressure due to demand by the General Public.

EMOLUMENTS PACKAGE

Basic Salary: $6,649,966.00 per annum

GENERAL

Appointments will normally be on the basis of a Three-year Contract in the first instance, which is renewable based upon performance. A Gratuity of 25% of Basic Salary is payable upon the satisfactory completion of the contract period.

STATUTORY DECLARATION OF ASSETS

Please be advised that, *where applicable*, only persons who have submitted Statutory Declarations of Assets, Liabilities and Income, as required, to the Integrity Commission and the former Commission for the Prevention of Corruption, can be considered for employment to the Integrity Commission.

Applications, along with Curriculum Vitae, must be submitted no later than

Friday, November 27, 2026 at 3:30 p.m. by hand or electronically, by 11:59 p.m. to:

The Human Resource Manager
Integrity Commission
6th Floor Sagicor Sigma Building
63-67 Knutsford Boulevard
Kingston 5
Or email: vacantpositions@integrity.gov.jm

All applications will be treated with the strictest confidence. We regret that only Applicants who are shortlisted will be contacted. Please be advised that the successful candidate will be subjected to background checks.