



INTEGRITY COMMISSION

INFORMATION AND COMPLAINTS DIVISION

45-47 BARBADOS AVENUE, 2ND FLOOR, KINGSTON 5

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INSTRUCTIONS FOR FILING STATUTORY DECLARATION OF ASSETS, LIABILITIES, AND INCOME

Section 39(1) of the Integrity Commission Act, 2017 requires Parliamentarians and certain Public Officials to file a statutory declaration with the Integrity Commission disclosing their assets, liabilities, and income.

DEFINITIONS

1. “Public officials” means-

- a) any person holding an executive, an administrative or a judicial office, or a parliamentarian, whether appointed or elected, whether permanent or temporary, or whether paid or unpaid;
- b) any other person who is employed to a public body; and
- c) any member of the Security Forces; that is, the Jamaica Constabulary Force, Jamaica Defence Force and the Rural Police.

2. “Spouse” includes

- (a) in relation to a single man, a single woman who, for a period of not less than five years, has cohabited with the single man as if she were in law his wife; and
- (b) in relation to a single woman, a single man who, for a period of not less than five years, has cohabited with the single woman as if he were in law her husband;

3. “Child” means a person under the age of eighteen years.

WHO SHOULD FILE?

(Section 39 of the Integrity Commission Act)

(a) All parliamentarians

(b) All public officials:-

- In receipt of total emoluments of Three Million, Five Hundred Thousand Dollars (\$3,500,000.00) and above per annum.
- Required by notice published in the Jamaica Gazette.
- Requested in writing by the Commission.

WHEN TO FILE?

(Section 41 of the Integrity Commission Act)

Parliamentarians

In the case of a person elected or appointed as a parliamentarian, a statutory declaration must be filed as at the date of such election or appointment.

- i. Where the election or appointment was at any time after June 30th in any year, the next declaration will be as at December 31st in the following year.
- ii. Where the election or appointment was on or before June 30th in a given year, the next declaration must be filed as at December 31st of that year; and
- iii. As at the end of twelve months from the date on which he ceases to be a parliamentarian.

Public Officials

In the case of a person who is appointed as a public official and earns total emoluments of Three Million, Five Hundred Thousand (\$3,500,000.00) and above per annum, a statutory declaration becomes due at the date of appointment; or at any point in time when he or she begins to earn total emoluments of \$3,500,000.00 and above per annum.

All subsequent statutory declarations for both **Parliamentarians and Public Officials** should cover the year ending 31st December and must be submitted by March 31st of the following year.

Whenever a person ceases to be a **Parliamentarian or Public Official**:

- A Statutory Declaration is due at December 31st of the same year.
- A final Statutory Declaration is due twelve months from the date on which he/she demits office.

All Statutory Declarations should be submitted to the Integrity Commission on or before the last day of the third calendar month following the date of declaration.

WHERE TO FILE?

Statutory Declarations should be delivered to the Director of Information and Complaints at the office of the Integrity Commission during normal office hours.

Mondays to Thursdays: 8:30am to 4:30pm

Fridays: 8:30am to 3:30pm

Statutory Declarations may also be sent by registered mail or courier service on or before the declaration deadline date to:

**Director of Information and Complaints
Integrity Commission
45 – 47 Barbados Avenue (2nd Floor)
Kingston 5.**

WHAT TO FILE?

The statutory declarations should include information on all assets, liabilities and income of the declarant, his/her spouse and children, and should include all information related to their assets, liabilities, and income whether **local or abroad.**

Spouse - if the spouse was living with the declarant at any time during the period of declaration.

Child - under the age of eighteen whether or not the child was living with the declarant during the period of declaration; except when the child is married and living separately and apart from the declarant.

The declarant should include in Section 14, information in relation to any gift received in excess of One Hundred Thousand Dollars (\$100,000.00) or such other amount as prescribed by the Minister. However, personal gifts received from relatives need not be included in Section 14 of the statutory declaration.

OFFENCES IN RELATION TO STATUTORY DECLARATION

(Section 43 of the Integrity Commission Act)

A PERSON WHO:

- (1) Fails without reasonable cause to submit a statutory declaration, commits an offence and is liable on summary conviction in a Parish Court to a fine not exceeding Five Hundred Thousand Dollars (\$500,000.00) or to a term of imprisonment not exceeding six months.
- (2) Knowingly makes a false statement on a statutory declaration commits an offence and is liable on summary conviction in a Parish Court to a fine not exceeding Two Million Dollars (\$2,000,000.00) or a term of imprisonment not exceeding two years.

GENERAL INSTRUCTIONS

Declarants should ensure that they fill out their Statutory Declaration Form completely and accurately. It is necessary that the instructions are carefully read in order to complete the form correctly. All declarants have a responsibility to provide all the required information to complete their Statutory Declaration.

- a. The declarant must complete each section, typed or in ink.
- b. If the declarant does not own a particular type of asset, possess liability, or generate income for a specific declaration period as described in a section, please write or type the word “**NONE**” in that section.
- c. If the declarant requires more space to input their information, a separate sheet of paper may be added and signed by the declarant.

Each section MUST be signed by the declarant. The declarant’s certification that the particulars given in the declaration are, to the best of his or her knowledge true, accurate and complete, must be signed in the presence of a Justice of the Peace.

INSTRUCTIONS FOR GENERAL INFORMATION

PERSONAL DATA

- Under “**Name of Declarant**” and “**Name of Declarant’s Spouse**” the full name of these persons should be included.
- Under “**Declarant’s Employer**” in the event of employers with multiple branches/divisions, the name and address of the declarant’s present location should be included.
- Number of full years employment of declarant means the total number of years that the declarant has been employed in his/her lifetime.

Name of Declarant Joshua Anthony Kasanta-Jahrue	Name of Declarant’s Spouse Kasey Elizabeth Kasanta-Jahrue
Address of Declarant 1 Love Crescent, Kingston 5	Address of Declarant’s Spouse 1 Love Crescent, Kingston 5
Number of full years employment of Declarant 22 Years	Number of full years employment of Declarant’s Spouse 19 Years
Tax Registration Number (TRN) of Declarant 123-456-789	Tax Registration Number (TRN) of Declarant’s Spouse 111-222-333
Declarant’s Employer Forensic Investigation Division – Eastern Region Branch	Maiden Name (of Declarant’s Spouse) Kasanta

PARTICULARS OF DECLARANT’S CHILDREN

The declarant should list the names, dates of birth and addresses of **all** his/her children, even where they are not currently living with the declarant and where the child is over the age of eighteen years.

Name	Date of Birth	Address
Joshua Anthony Kasanta-Jahrue	January 10, 1999	5 Seven Street, Manhattan, New York, USA
Kylee Joseann Kasanta-Jahrue	February 11, 2004	1 Love Crescent, Kingston 5
Khesann Joshlea Kasanta-Jahrue	December 25, 2011	1 Love Crescent, Kingston 5

INSTRUCTIONS FOR THE SECTIONS

Particulars of assets held by declarant, spouse and children

Section 1- Include balances on all accounts held in banks, building societies and credit unions (**local and abroad**).

Bank statements or letter from the banks, building societies and credit unions confirming the balances on the accounts of the declarant, his/her spouse and children must be submitted with the completed Statutory Declaration Form.

The balances should include balances held in foreign exchange, fixed/time/certificate of deposits or any other accounts held in a bank or financial institution by the declarant, his/her spouse and children.

Name and Address of Banks	In whose name held	Balance in Account
NCB A/C # 12345678 (New Kingston)	Joshua & Kasey Kasanta-Jahrue	J\$1,717,531.60
BNS A/C # 01234567 (Half Way Tree Road)	Joshua & Kasey Kasanta-Jahrue	US\$58, 562.18
NCB A/C # 24681357 (Matildas Corner)	Kasey & Kylee Kasanta-Jahrue	J\$85,311.22
JN Bank A/C # 13572468 (New Kingston)	Kasey & Joshua Kasanta-Jahrue Jnr.	J\$134,286.15
Jamaica Police Co-operative Credit Union A/C # 4568132	Joshua Kasanta-Jahrue Snr.	J\$47,500.00
AAMM Co-operative Credit Union A/C # 031597	Kasey & Khesann Kasanta-Jahrue	J\$42,877.96

Section 2 - Include cash in excess of \$500,000.00 held other than in banks, credit unions, building societies or other financial institutions. This includes cash administered by others on behalf of declarant, his/her spouse and children, or cash held at home etc.

Under column “**Where Held**”, include the name and address of the institution or person.

Where held	In whose name held	Amount
Home - 1 Love Crescent, Kingston 5	Joshua Kasanta-Jahrue	J\$600,000.00

Section 3 - Include all bonds, stocks, shares and similar investments including any such property over which a right of disposition resides in the declarant, spouse and children.

Under “**No. and Description**” if the investment is in shares, state the number held and type; ordinary or preference shares. If the investment is in bonds or stocks, under description state, ‘bonds’ or ‘stocks’.

Under “**Cost of Acquisition Where Known or Market Value**” state the Market Value (MV) at the date of declaration.

No. and Description	Organization in which being held	In whose name held	Face Value	Cost of Acquisition where known or market value
5,000 Ordinary Shares	Jamaica Money Market Brokers Limited	Joshua Kasanta-Jahrue	J\$100,000.00	J\$233,850.00 (MV)
GOJ 8% Global Bond – Mat. Date: 15/7/2023	Scotia Investments Jamaica Ltd.	Joshua Snr. & Kasey Kasanta-Jahrue	US\$80,000.00	US\$85,000.00 (MV)
Capital Management Account # 987654321	Scotia Investments Jamaica Ltd.	Joshua Snr. & Kasey Kasanta-Jahrue	---	US\$6,696.00
100,000 Honey Bun (1982) Limited - Ordinary Shares	Mayberry Investments Limited	Joshua Snr. & Kasey Kasanta-Jahrue	J\$537,000.00	J\$723,000.00 (MV)
Facey Group 7.5 % Bond – Mat. Date:08/08/2024	Mayberry Investments Limited	Joshua Snr. & Elizabeth Jahrue (Mother)	US\$100,000.00	US\$100,000.00 (MV)

Section 4 - Include immovable property (e.g. house, land and farm buildings) held by declarant, spouse and children.

Under “**Description/General**”, state whether the property is land, dwelling house, farm building, commercial property or any other suitable description.

In the event that there is an improvement on the property, state all construction expenditures incurred during the declaration period.

Description			Where situated	Date of Acquisition	In Whose Name Held	Purchase Price	Estimated Current Market Value
General	Vol.	Fol.					
Dwelling House	1111	222	1 Love Crescent, Kingston 5	January 2009	Joshua Snr. & Kasey Kasanta-Jahrue	J8,000,000.00	\$15,000,000.00
Construction Expenditures			1 Love Crescent, Kinston 5		Joshua Snr. & Kasey Kasanta-Jahrue	J\$1,500,000.00	
Land (Commercial Lot)	3333	444	7 Gains Street, Kingston		Joshua Snr., Joshua Jnr., Kylee and Khesann Kasanta-Jahrue	US\$150,000.00 (Gift)	US\$250,000.00

Section 5 - Include Monies invested in mortgages or business ventures (including crops and livestock) by declarant, spouse and children.

Under “**Type of Investment**”, state whether the investment is in mortgage, business venture, crops or livestock.

Under “**Term**” in the case of investment in mortgages, state the period of the mortgage in years.

Type of Investment	In Whose Name Held	Amount Invested in Project	Term	Interest Rate	Annual Income
Farm Animal and Produce (Farm Land Limited)	Kasey & Marcus Kasanta (Brother)	\$3,000,000.00	Annually	N/A	J\$600,000.00

Section 6 - Include particulars of motor vehicles owned by, or on hire for any period to, or on loan for a period in excess of two months to the declarant, spouse or children.

Under “**Description**” state the year, make, model and type of vehicle, example ‘2019 Toyota Corolla – Motor Car’ or ‘2019 Ford Explorer – Truck.’

Under “**Terms of Hireage**” state the period of hireage and the type of hire; whether rental or lease.

Description	Owner’s Name	Age of Vehicle	Terms of Hireage (If Hired)	Purchase Price
2013 Honda Accord	Joshua Kasanta-Jahrue	6 Years	N/A	J\$2,200,000.00
2015 Ford F-150 Pickup Truck	Kasey Kasanta-Jahrue	4 Years	N/A	US\$28,163.00

Section 7 - Include values held in safety deposit boxes by declarant, spouse and children.

Under “**Contents**” give a brief description of each item, for example 18k Rolex Watch, Diamond Brooch etc.

Where Held	Owner’s Name	Contents	Purchase Price	Market Value
Bank of Nova Scotia Jamaica Limited	Kasey, Joshua Jnr., Kylee & Khesann Kasanta-Jahrue	Jewellery	Unknown (Inherited)	J\$700,000.00

Section 8 - Include insurance policies held by declarant, spouse and children.

Under “**Type of Policy**”, state whether the policy is whole life, investment, indemnity plan, etc. (including Scotia Mint and NCB Omni Accounts).

Insurance Company	Type of Policy	Date Insured	Date of Maturity	Name of Insured	Annual Premium	Face Value	Surrender Value
Guardian Life Limited	Guardian Assure	November 8, 2010		Kasey Kasanta-Jahrue	J\$180,000.00	J\$7,000,000.00	J\$178,000.00 (Value of Units)
Sagicor Life Jamaica Limited	Triple Protector	January 31, 2000		Joshua Kasanta-Jahrue	J\$120,000.00	J\$3,000,000.00	
Sagicor Life Jamaica Limited	Sagi-Gold (Investment)	September 30, 2002		Joshua Kasanta-Jahrue	J\$60,000.00	J\$600,000.00	J\$415,542.30
Scotia Jamaica Life Insurance Company	ScotiaMint	February 21, 2004		Kylee Kasanta-Jahrue			J\$1,546,950.20 (Accumulative Value)
First Heritage Co-operative Credit Union	Indemnity Plan	October 13, 2017		Joshua Snr., Kasey, Joshua Jnr., Kylee and Khesann Kasanta-Jahrue	J\$63,360.00	J\$1,000,000.00	
New York Life Insurance Company	Adjustable Life Insurance	June 10, 2000		Kasey Kasanta-Jahrue	US\$840.00	US\$100,000.00	US\$8,296.33

Section 9 - Include any other property owned by declarant, spouse and children.

Under “**Description**” give a brief description of the property, for example if the property is a boat, yacht or aircraft state the brand; Yamaha – Boat, Cessna – Aircraft.

Description	Owner's Name	By whom being held	In what capacity being held	Estimated Market Value
2013 Contender 39 ST Fishing Canoe	Joshua Kasanta-Jahrue & James Jahrue (Father)	James Jahrue	Part Owner	US\$285,000.00
2009 Yahama EX Jet Ski	Joshua Kasanta-Jahrue & James Jahrue (Father)	James Jahrue	Part Owner	US\$6,800.00
Eight (8) Paintings	Joshua Kasanta-Jahrue & Elizabeth Jahrue (Mother)	Elizabeth Jahrue	Part Owner	J\$450,000.00

Section 10 - Include other property owned by declarant, spouse and children, being held by a person other than owner, whether in trust or otherwise.

Under “**Description**” give a brief description of the property. For example, for shares held in trust, state the number of shares and the company; 5,000 shares - Cable & Wireless.

Under “**In What Capacity Being Held**” state whether trustee or otherwise.

Description	Owner's Name	By whom being held	In what capacity being held	Estimated Market Value
Trust Fund	Joshua Jnr., Kylee & Khesann Kasanta-Jahrue	Jahrue Company Limited	Trustee nominated by James & Elizabeth Jahrue	J\$30,000,000.00
College Fund	Kylee & Khesann Kasanta-Jahrue	Heritage Education Funds International	Trustee nominated by James & Elizabeth Jahrue	US\$200,000.00

Section 11 - Particulars of income of declarant, spouse and children

Include particulars of income from all sources, of declarant, spouse and children (including perquisites such as house, entertainment, allowances, rentals, etc.)

Under “**Type of Income**”, state whether the source of income is salary, rental, lease, business etc.

Under “**Source**” state the source of income whether from employment, investment, property rental, dividend payment, consultancy service, profit from business etc.

For example:

- Salary – the source would be the **declarant's place of employment**.
- Rental Income – the source would be the **type of property and the address**.
- Investment Income – the source would be the **type of investment and the organization where it is held**.

When a statutory declaration is due at December 31st of the same year of an Initial Declaration, this statutory declaration should include the income earned, from the date the declarant commenced employment or earning a salary of Three Million, Five Hundred Thousand Dollars (\$3,500,000.00) and above per annum.

Type of Income	Recipient's Name	Source	Gross Amount for Period under Review	
Salary	Joshua Kasanta-Jahrue	Ministry of National Security	J\$4,931,086	00
Traveling Allowance	Joshua Kasanta-Jahrue	Ministry of National Security	J\$1,697,148	00
Rental Income	Joshua Snr. & Kasey Kasanta-Jahrue	Apt. 8, 10 Same Avenue, Kingston 8	J\$1,200,000	00
Proceed from Sale of Motor Vehicle	Kasey Kasanta-Jahrue	2007 Ford Truck	J\$1,800,000	00
Coupon Payment (GOJ 8% Global Bond)	Joshua Snr. & Kasey Kasanta-Jahrue	Scotia Investments Jamaica Limited	US\$6,400	00

Section 12 - Include particulars of liabilities (including guarantees) of declarant, spouse and children.

Certificate from creditor or party to which guarantee given, should be provided.

Under “**Nature of Liability**” state whether mortgage, motor vehicle loan, motor vehicle lease, education loan, credit card, guarantor on a liability, etc.

Nature of Liability	Person Liable	To whom Liable	Amount	
Mortgage A/C # 12349876	Joshua Kasanta-Jahrue Snr.	Bank of Nova Scotia	J\$6,480,455	18
Motor Vehicle Loan A/C # 24689753	Kasey Kasanta-Jahrue	National Commercial Bank	J\$1,348,978	20
Credit Card # ending 9876	Kasey Kasanta-Jahrue	National Commercial Bank	US\$1,420	33
Guarantor (Student Loan)	Joshua Kasanta-Jahrue Snr.	Students’ Loan Bureau	J\$700,000	00

Section 13 - Include particulars of any property acquired or disposed of by declarant, spouse and children (during period of 12 months or other period where appropriate) ending on the date of declaration.

Under “**Description of Property**” in the event of motor vehicles state the year, make, model and type of vehicle, for example **2019 Toyota Mark X**. In the event of Real property, state the type of property and the address, for example **Dwelling House, Land or Commercial Property**.

Then complete the section by stating the actual cost of acquisition or the amount realized on disposal of the property.

Please note that acquisition and disposal of the following properties should also be included in Section 13:

- Shares, Stocks, Bonds and other similar investments
- Artwork
- Boat
- Aircraft

Description of Property	Acquisition or Disposal	Cost of Acquisition	Price of Disposal
100,000 Honey Bun Shares in Mayberry Investments Limited	Acquisition	J\$537,000.00	-
Facey Group 7.5% Bond in Mayberry Investments Limited	Acquisition (Financed by Joint Account Holder, Elizabeth Jahrue)	US\$100,000.00	-
2007 Ford Truck	Disposal	-	J\$1,800,000.00
Commercial Lot at 7 Gains Street, Kingston	Acquisition (Gift from Parents, James & Elizabeth Jahrue)	US\$250,000.00	

Section 14 - Includes gifts of value in excess of One Hundred Thousand Dollars (\$100,000.00) received by a declarant. This does not include personal gift that is received from a relative of the declarant.

Description of Gift/Nature	Name and Address of Donor	Approximate Value of Gift
Construction Material: Sand and Stone.	Jesse John 1 Giving Scheme, Ocho Rios, St. Ann	J\$250,000.00

Section 15 - Include any debt; that is the amounts owing whether in cash or kind that has been forgiven or written off.

Description of Property	Amount of Debt Forgiveness	By Whom Debt Forgiven
Construction Material for Property at 1 Love Crescent, Kingston 5	J\$150,000.00	Jesse John

Please note that the declarant's signature is required at the end of all the sections, including 14 and 15.