



# INTEGRITY COMMISSION

## INVITATION TO BID

**PROCURING ENTITY:** Integrity Commission

### **The Procurement of External Auditing Services for the Integrity Commission for three (3) years**

The Integrity Commission invites Eligible Consultants/Firms to provide external auditing services for three (3) years.

**PROCUREMENT METHOD:** National Competitive Bidding (NCB).

**SCOPE:** The firm will conduct an external audit of the financial statements of the Integrity Commission for three (3) financial years. The scope of the work involves but is not limited to auditing the accounts and preparing audited financial statements of the organisation.

**ADDRESS OF ENTITY:** Sagikor Sigma Building, 63-67 Knutsford Boulevard, Kingston 5.

**TELEPHONE NO(S):** 876-929-6460 or 876-926-0021.

**TENDER DOCUMENTS:** Standard bidding documents are available for download as at **Tuesday November 5, 2024** on the Government of Jamaica Electronic Procurement website– **[www.gojep.gov.jm](http://www.gojep.gov.jm)**.

Registration instructions are also available on the website. Registrations required for vendors to participate in this tender opportunity.

Tender documents also available on the Integrity Commission's website at **[www.integrity.gov.jm](http://www.integrity.gov.jm)**

Deadline for Clarification Requests: **Monday, November 18, 2024 at 4:00PM or 1600hours** via the Government of Jamaica Electronic Procurement website– **[www.gojep.gov.jm](http://www.gojep.gov.jm)**.

Deadline for Bid Submission: Bids must be submitted online via **[www.gojep.gov.jm](http://www.gojep.gov.jm)** no later than **Tuesday, November 26, 2024 @ 12:00 Noon**.

An online bid opening will take place on **the same date at 12:15PM or 1215hours**. An online bid opening report will be sent to all bidders who submit a proposal. Late bids will automatically be rejected by the system.

**ELIGIBILITY:** Eligible bidders must be qualified chartered accountants to be appointed who meet the following requirements and submit the following with their bids:

- Proof of Valid Tax Compliance Letter/Certificate
- Proof of current registration with the Public Accountancy Board
- Evidence of current membership with an internationally recognised accounting institution, e.g. CPA, ACCA or equivalent for the lead partner on this assignment i.e., partners are required to be members of the Institute of Chartered Accountants of Jamaica (ICAJ)

This is an online tender where tenders will only be accepted via the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical tender box for drop-off of Tender documents. To submit tender, please register on the e-GP System (**[www.gojep.gov.jm](http://www.gojep.gov.jm)**). For assistance with downloading tender documents and uploading of bids, please contact the support desk of the Office of Public Procurement Policy (OPPP) at 876-932-52201, 876-806-5149 or 1-876-806-4581.